

City of Decatur
Board of Public Works & Safety Minutes
January 23, 2024

The City of Decatur Board of Public Works and Safety members met on January 23, 2024 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Tyler Fullenkamp, Craig Coshow, and Mayor Dan Rickord. Also present were Clerk-Treasurer Kevin Hackman and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the January 2, 2024 meeting. Fullenkamp made a motion to adopt the minutes from January 2, 2024 as emailed. Seconded by Coshow, the motion was adopted.

Fullenkamp made a motion to make the proof of publication regarding the meeting date change a matter of record. Seconded by Coshow, the motion was adopted.

The first item on the agenda regarded various Code Enforcement issues. Brad Roe, Building and Zoning Assistant Superintendent, first shared the Code Enforcement issue at 437 Mercer Avenue which has been ongoing since a call and complaint regarding trash and vegetation was received on May 11, 2023. Roe noted there was a need for a roof repair and talks with David Wilson, owner, have resulted with some mowing but only a temporary synthetic roof. Roe recommended a letter from City Attorney Anne Razo could perhaps motivate Mr. Wilson. Coshow made a motion that City Attorney Anne Razo prepare and send a letter giving Mr. Wilson 60 days to get and present a signed contract to the Building Department. If no contract, a fine of \$100 a day will be imposed. Seconded by Fullenkamp, the motion was adopted. It was shared during the discussion that giving Mr. Wilson 60 days gives him time to attain financial assistance.

Assistant Superintendent Brad Roe then shared the Code Enforcement update for 230 Oakridge Place. Roe shared the Department has been dealing with this situation since September, 2023. The issue centers around excess weeds and vegetation and a rotting shed floor. November 11, 2023 resulted in a visit with an elderly woman who seemed to be open to following through with the Department's requests. However, no phone calls with any cooperation resulted. On December 27, 2023 a notice to appear before the Board this evening was issued. However, no one is present this evening. Roe recommended a letter from City Attorney Anne Razo. Fullenkamp made a motion allowing the owner two weeks from the date of reception of the letter to take care of the weeds and vegetation. Or, the City would clean the area and bill the owner. However, if the owner does not pay the City for the work, a fine of \$100 a day will be imposed. Seconded by Coshow, the motion was adopted.

On a positive note, Roe noted a third resident was scheduled to appear this evening but with action from the owner, the City will continue to work with the resident.

Next on the agenda was Josh Zimmerman, Civil Infrastructure and Stormwater Manager, regarding the use of Duke's Rooted in Innovation for a Precision I&I Microdetection Study for the City by providing sensors in approximately 70 manholes within the City. Zimmerman shared that since the purchase of the camera truck in 2019, 27,584 feet of line has been cleaned. It was shared there are lots of issues but a heavy rain is needed in order to identify each area. With the I&I Microdetection Study, those sensors placed throughout the City will easily identify and prioritize areas according to their level of need. The 90-day trial will cover the months of February, March, and April which are usually the rainy months. The cost for the study is \$43,440.70. Coshow made a motion to proceed with the Duke proposal for 90 days at a cost of \$43,440.70. Seconded by Fullenkamp, the motion was adopted.

Civil Infrastructure and Stormwater Manager Josh Zimmerman then appeared before the Board seeking permission to use American Structurepoint for Stormwater Outfall. Zimmerman shared a meeting had been held with the representative, David Mohler who was very familiar with the situation, as he designed the piping system down along N. First Street behind the old Mark's Heating and Air Conditioning. Mr. Mohler is the engineer who worked with the system earlier. Thus, there is a comfort level working with American Structurepoint and with the familiarity with the project it should take less time to complete the work. Coshow made a motion to proceed with the contract with American Structurepoint at a cost not to exceed \$49,300. Seconded by Fullenkamp, the motion was adopted.

Fullenkamp made a motion to make a matter of record the reception of the fire contract with Root Township at a charge of \$22,692. Seconded by Coshow, the motion was adopted.

Jeremy Gilbert, Operations Manager, appeared before the Board seeking permission to have Tawa Mulch and Landscape supply grind large logs and stumps from the compost pile at a cost of \$10,890. Fullenkamp made a motion to proceed with the grinding and hauling from the compost pile. Seconded by Coshow, the motion was adopted.

Coshow inquired of when the concrete would be ground into stone as approved on January 2, 2024. Gilbert shared it would likely be done in mid- to late February.

Gilbert shared he had the cover sheet for the signatures for the 5-Point Project. Signatures were needed from Mayor Rickord, Clerk-Treasurer Kevin Hackman, Board members Tyler Fullenkamp and Craig Coshow, and Operations Manager Jeremy Gilbert. Coshow made a motion to accept and sign the drawing for the 5-Point Project. Seconded by Fullenkamp, the motion was adopted. Gilbert shared some thought needs to be considered regarding the sidewalks along Adams Street from the area beyond the termination of the work for the 5-Point Project.

There being no other business, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 7:01 P.M.